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गार्डन रीच शिपबिल्डर्स एण्ड इंजिनियर्स लिमिटेड
Garden Reach Shipbuilders & Engineers Limited
(भारत सरकार का उपक्रम) / (A Govt. of India Undertaking)

रक्षा मंत्रालय / Ministry of Defence

43/46 गार्डन रीच रोड, कोलकाता – 700024

43/46 Garden Reach Road, Kolkata – 700024

CIN NO. : L35111WB1934GOI007891

Date: 27 Jan 2020

**DETAILED NOTIFICATION FOR CAMPUS RECRUITMENT THE INSTITUTE OF COST ACCOUNTANTS OF INDIA
(KOLKATA)**

1. GRSE Ltd. is one of the premier Defence Shipyards (CPSE) and Mini Ratna, Category -I company, effectively contributing to the defence preparedness of the country by building different sophisticated and state-of-the-art warships. The Company intends to recruit officers under permanent category in Assistant Manager (E-1 grade) through campus selection process for the outgoing batch of students from premier institutes like yours.

2. Details Requirement are as follows,

<u>Name of Post (Grade)</u>	<u>Scale of pay (IDA)</u>	<u>Max. Age as on 01 Nov 2019</u>
Assistant Manager (E-1)	40000-3%-140000	25 yrs.

3. Age: Maximum age limit will be 25 years (as on 01 Nov 2019). Age relaxation for OBC / OBC&PWD category will be as per the Government Rules/Guidelines.

4. Qualitative Requirements: CMA

5. Cost to Company (CTC): In addition to Basic pay, Industrial DA, HRA, other perks (35% of basic pay, CPF, Gratuity etc. are admissible as per the Company's Rules. The present CTC per annum for Assistant Manager (E-1) is 10.27 Lakhs (approx.). In addition to the above CTC, Assistant Managers are entitled for Performance Related Pay (PRP) which is variable and also entitled for hospitalization benefit (for self and dependents), at actuals (in GRSE empanelled hospitals).

6. Written Test for Assistant Manager (Finance):

Pattern of Written Test

<u>Type of Question</u>	<u>No. of Questions</u>	<u>Marks</u>	<u>Remarks</u>
Part-I Discipline Knowledge Questions	60	60	<ul style="list-style-type: none">• Duration of Written test – 90 minutes• Question paper type - Objective type with Multiple Choices Questions. (OMR based test)
Part-II General Management Aptitude Test (Mental Ability, Reasoning, English, Data Analysis, Numerical Ability etc.)	25	25	
TOTAL	85	85	

7. Interview & Selection Process: Based on the performance in Written Test, candidates will be shortlisted / called to appear for Interview maximum in the ratio of 1:5 (approximate).

8. Service Agreement Bond

Candidates joining GRSE in Assistant Manager (Grade-E1) have to execute a Service Agreement Bond to serve the company for 3 years. An amount towards security deposit of 5% of their Basic pay & DA (as applicable at the time of joining) for 3 years which will be deducted from the monthly pay and will be refunded on the completion of 3 years of service including probation period with normal saving bank interest (SBI rates). Bond value will be deductible amount for 3 years. This deposit will be forfeited if the joiner leaves the company before completion of 3 years and will be liable to pay the balance bond amount.

9. Reservation

- Reservation for OBC / OBC&PWD as applicable has been indicated against each post.
- Persons with Benchmark Disability category are required to produce Medical Certificate in prescribed format issued by the Competent Authority as stipulated in Rights of Persons with Disabilities Act, 2016 having minimum 40% or more disabilities in the category as the case may be.
- Category (OBC / OBC&PWD) once declared in the application form will not be allowed to be changed and no benefit of other category will be admissible later on.
- OBC candidates at the time of interview/document verification have to submit declaration to the effect that the incumbent does not fall in Creamy Layer section and also to produce non-creamy layer certificate in the prescribed format as applicable for appointment for the posts under Govt. of India and Central Govt. Public Sector Undertaking. OBC (non-creamy layer) certificate by the Component Authority should be issued in the current year.

10. General Terms and Conditions:

- Joining of the selected candidate will however depend upon acquiring necessary qualification and medical fitness by Company's Medical Officer.
- If selected, the candidate can be posted to any Unit / Project / location of the company.
- The decision of GRSE in all matters regarding eligibility, conduct of written test/interview and selection will be final.
- Management reserves the right to call for any additional documentary evidence in support of education, etc. of the applicants.
- In case, at any time, it is found that the candidate is not meeting the eligibility criteria, the candidature will summarily be rejected forthwith. Hence, candidate must ensure that he/she is absolutely meeting the eligibility criteria and other conditions notified without any deviation.
- Furnishing of false information or concealment / suppression of factual information will render the candidate unfit for employment and GRSE will not be responsible for any consequence of furnishing of such wrong / false information.
- GRSE reserves the right to fill up all the posts based on suitability or increase / decrease the number of posts to be filled up or cancel any post or even cancel the whole/part process of campus recruitment without assigning any reason.
- For any dispute, the Jurisdiction shall be Kolkata.