



N. A. SHAH ASSOCIATES LLP
Chartered Accountants

unlocking potential at different levels

The JD:

About us:

Over the past 5 decades, N.A. Shah Associates LLP - a Chartered Accountancy firm - has established itself as a niche professional services firm offering a suite of value-added services and consistently delivering authentic, simple solutions relevant to our clients' complex challenges.

Situated in the heart of Mumbai the firm represents a balance blend of experience and youth, sharing a common vision.

We recognize that today's complex financial world requires simplicity and authenticity. From this we derive our commitment to deliver out-of-the-box solutions that are technically sound, innovative and actionable.

Visit us at: www.nashah.com

The Role:

- Independently handling of internal audit assignments. (audit execution, follow-up and reporting)
- Assisting the Manager and or Deputy Manager for all internal audit related work depending upon the requirement.
- Responsible for day to day execution of the assignments and including queries discussion with the process owners
- Play role of active team member on challenging and diverse internal audit engagements.
- Ensuring that service deliverables are achieved while maintaining assignment quality and overall adherence to timeliness.
- Updating frequently on audit status, observations identified and pending details to the immediate seniors and/ or partner.

Prospects:

- Should be a Qualified CMA with good Academic records
- Strong oral and written communication skills
- Must be hands-on on MS Office, MS Excel, MS Word, Powerpoint, etc. and other basic softwares
- **Should have an understanding of the risks and control environment of major business cycles such as Procurement to Payment, Order to Cash, Finance, Statutory Compliances, etc.**
- **Experience in internal audit, preparation of RCM, review of IFC, SOP preparation, forensic assignments would be an added advantage**
- Should be open to travel out of Mumbai for audit assignments.
- Pro-active and result oriented approach
- **Audit & Assurance** Department in **Internal Audit** team.
- **CTC for the role will be: 6 LPA**

If you don't tick all of the boxes above, that's fine. We believe that if you have the right attitude and want to learn, you can do this. And we'll provide you with the support you need to be successful.