

Fund Accountant

Pune

About Citco

Citco is a global leader in fund services, corporate governance and related asset services with staff across 80 offices worldwide. With more than \$1 trillion in assets under administration, we deliver end-to-end solutions and exceptional service to meet our clients' needs.

For more information about Citco, please visit www.citco.com

About the Team & Business Line:

Fund Administration is Citco's core business, and our alternative asset and accounting service is one of the industry's most respected. Our continuous investment in learning and technology solutions means our people are equipped to deliver a seamless client experience.

As a core member of our Fund Accounting team, you will be working with some of the industry's most accomplished professionals to deliver award-winning services for complex fund structures that our clients can depend upon.

Your Role:

- Performing the administration of and any services pursuant to administration agreements in respect of a portfolio of hedge fund clients;
- Consolidation & validation review of functional handovers across teams and locations
- Preparation and/or initial review of Net Asset Value calculations, financial statements and associated reports
- Valuation of hedge fund portfolio holdings
- Analysis of fund performance and prepare performance/P&L related reports
- Demonstrate ownership of assigned work and ensure timely completion, in line with demanding client service agreements
- Escalate priority issues to supervisor and/or assistant vice president in a timely and detailed manner
- Maintaining day-to-day relationships with Citco Internal COE & non-COE teams including Operational Support, Middle Office, Pricing, Investor Relations and Relationship Management Fund Accounting teams
- Support queries from external parties, including clients, auditors and other advisors
- Maintain a current and thorough understanding of applicable best practice policies & client specific agreements.
- Contribute to team and/or departmental initiatives

About You:

- Degree qualified in Accounting or Finance related area and/or studying for a professional accounting qualification
- 1-2 years of experience in Financial Services with high volume operational environment and/ or hedge fund industry is an advantage
- Display an active interest in the financial markets and hedge fund industry
- Strong financial and/or accounting and analytical skills
- Proficient in Microsoft Applications (Word, Excel etc.)

Our Benefits

Your wellbeing is of paramount importance to us, and central to our success. We provide a range of benefits, training and education support, and flexible working arrangements to help you achieve success in your career while balancing personal needs. Ask us about specific benefits in your location.

We recognize diversity as a source of organizational pride and strength. We have made it a priority to reflect our nation's evolving diversity in the people we hire, and the culture we create in our organization.

Citco welcomes and encourages applications from people with disabilities. Accommodations are available upon request for candidates taking part in all aspects of the selection.

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Compensation to be offered- INR 750,000 fixed + Annual variable pay (As per company and employee performance) + Additional benefits as per company policy.

Below are the few mandates that will be measured, while shortlisting candidates during assessment process-

- 1) Candidate must have good communication skill (written and verbal)
- 2) Must have good financial accounting and product knowledge
- 3) Should be flexible working in 3:00 PM to 12:00 AM shift and stretch over month ends
- 4) Comfortable in relocating to Pune/ Mumbai location basis selection process