

**Skill required:** Finance and Accounting

**Designation:** Management Level – Analyst

**Job Location:** Bangalore, Delhi NCR, Mumbai, Chennai

**Qualifications:** CMA

**Years of Experience:** New Graduates/Graduates with Experience

### About Accenture Operations

In today's business environment, growth isn't just about building value-it's fundamental to long-term business survival. So how do organizations sustain themselves? The key is a new -one that's anchored around the customer and propelled by intelligence to deliver exceptional experiences across the enterprise at speed and at scale. You will deliver breakthrough business outcomes for clients-by harnessing talent, data and intelligence to revolutionize their operating models. Operations is one of four services that make up one Accenture -the others are Strategy and Consulting, Interactive and Technology. Visit us at

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OPERATIONS  
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### **What would you do?**

You will be aligned with our Finance Operations vertical and will be helping us in determining financial outcomes by collecting operational data/reports, whilst conducting analysis and reconciling transactions.

The Record to Report team helps clients and organizations in their operational efficiency and balance sheet integrity, cuts time to close and safeguards compliance with regulatory requirements. The areas where this team's expertise lies is in posting journal entries, preparing balance sheet reconciliations, reviewing entries and reconciliations, preparing cash forecasting statement, supporting month end closing, preparing reports and supports in audits.

The Account Reconciliation team focuses on general ledger accounting which contains a summary of sub-ledger accounts. The role requires a good understanding of P&L accounts, bookkeeping, journal entries, voucher entry, trial balance, and month-end reporting. The role may also need expertise around intercompany reconciliations, cut-off policies, transfer pricing policies, formal confirmation policy & procedure, dispute resolution policy & procedure, and general procedure.

## **What are we looking for?**

### **We are looking for individuals who have the following skillset:**

- Adaptable and flexible
- Strong Finance and Accounting domain
- Hands on accounting experience – Posting Journals, driving Month end close, preparation of Balance sheet reconciliations, maintain Balance Sheet integrity
- Proficient in MS Office
- Good communication skills
- Team player
- Effectively collaboration and teamwork
- Ability to solve problems

### **It would be a value add if you are proficient in:**

- Proficiency in developing Macro's
- Driving large scale transformation
- Prior experience in setting up new client engagements

## **Roles and Responsibilities**

Responsibilities include:

- Supporting management in leading and running seamless operations  
Responsible for timely and accurate completion of reconciliations, month end close, reduction of open items.
- Your day to day interactions is with peers within Accenture
- You are likely to have some interaction with clients and/or Accenture management
- Self-driven on daily work/tasks
- You will be expected to be constantly on the lookout for ways to enhance value for your respective stakeholders/clients
- Decisions that are made by you will impact your work and may impact the work of others
- You would be an individual contributor and/or oversee a small work effort and/or team.
- Adherence to contractual SLAs and KPIs
- First time right transition of new processes
- Adherence to Internal Controls and compliance
- Establish and manage standard operating procedures
- Recognized as subject matter expert within scope of responsibility

Deliverables (what does success look like) :

Noiseless Operations

Adherence to contractual obligations on transformation and efficient operations

No misses on contractual metrics

Competencies :

Teamwork and cooperation, Delivery & Results focused, Customer Focus and passion for excellence,  
Flexible with high level of integrity.

Please note this role may require you to work in rotational shifts.

At Accenture Operations, we bring together people, technology, processes and data to create intelligent operating models that enable leading companies to drive exceptional results. Join us for an enriching career journey

We look forward to connecting with you soon!

Regards,

Accenture Operations Recruitment Team

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