

<b>Position</b>		<b>Sr. Officer/ Assistant Manager – Internal Audit</b>
<b>Location</b>		<b>Mumbai, Bangalore, Delhi</b>
<b>CTC</b>		<b>5.50 lakhs p.a.</b>
<b>Qualification</b>		ICWA
<b>Experience</b>		0-3 years of experience
<b>Capabilities and competencies</b>	<b>Behavioural</b>	
	1	Problem solving ability
	2	Presentability
	3	Good Communication skills (verbal as well as written)
	4	Interpersonal skills
	5	Self Motivation & willingness to take responsibility
	6	Integrity
	7	Common sense
	8	Logical Thinking
	<b>Technical</b>	
	1	Knowledge of Accounting & Auditing standards,
	2	Companies Act,
	3	Income Tax Act,
	4	Understanding of all commercial laws
5	Knowledge of Internal control systems & processes	
6	MS office Skills	
<b>Responsibilities</b>	1	Coordination and interaction with client
	2	Audit execution w.r.t. time limit
	3	Adhere to the guidelines suggested
	4	Inputs for proper closure of audit issues.
	5	Ensure smooth co-ordination with team members of clients department.
	6	Identify root cause and financial impact of audit findings and suggest practical recommendations.
	7	Highlight responses from auditees
	8	Preparation of draft report

**Total No. of vacancies: 41**