
Job Description – R2R

Responsible for General ledger activities – journal postings, bank reconciliations, fixed asset accounting, general ledger reconciliations, & balance sheet Reconciliation etc.

Preparation of Month-end calendar, consolidation activities, exposure to Oracle

Responsible for smooth period end close and the management reporting thereafter.

Responsible for providing oversight and ensure accuracy of all process outputs (Reports) and adherence to agreed quality metrics.

Responsible for adherence to production Planning and meeting of deliverables by supporting the team lead.

Primary Skills

Good domain knowledge-Record to Report

Experience in Fixed assets accounting, depreciations, FA maintenance, FA disposals, Accounting for fixed assets on lease,

Secondary Skills

Excellent working knowledge of EXCEL (including advanced functions and excel shortcuts

Excellent spoken English skills and ability to articulate well Job Description

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Flexibility to work in shifts

CTC p.a. – 4.50 LPA