



Designation : Specialist – FMR

Job Location : Chennai

Job Summary:

The Specialist– FMR (RTR) is responsible for a collection of processes between recording financial transactions and the publication of financial reports. S/he is responsible of providing both strategic, financial, and operational feedback on business performance as well as financial statements that are compliant with local accounting standards. Responsibilities include posting journal entries, preparing balance sheet reconciliations, reviewing entries and reconciliations, preparing cash forecasting statements, supporting month end closing, preparing various reports as required and supporting audits.

Job Description:

Responsible for monthly book closure, preparation and posting of Journal entries, financial reporting, and reconciliations. Application of the entity's accounting policies to each non-routine event or transaction is independently reviewed for appropriateness and ensures any exceptions are highlighted to business on an immediate basis

Unusual items and exceptions are investigated and properly resolved / recorded in the general ledger in the appropriate accounting period

Managing the Financial and Management Reporting (RTR) processes and ensuring the service level agreements are met as per the timeline and accuracy

Overall responsibilities include:

- Inventory accounting (movements and reconciliation with physical stock)
- Month-end processing (period close)
- Trial balance, PNL and balance sheet review
- Management Reporting
- Inter-company reconciliations
- Account reconciliations (GL to sub-ledger)
- Budgeting and Forecasting
- BRS



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Awards bagged in the recent years:

- We are **Great Place To Work® Certified™ for 2023-2024**
- Best Shared Services in India Award by Shared Services Forum – 2019
- Asia's No.1 Shared Services in Process Improvement and Value Creation by Shared Services and Outsourcing Network Forum – 2019
- International Innovation Award for Best Services and Solutions – 2019
- Kincentric Best Employer India – 2020
- Creative Talent Management Impact Award – SSON Impact Awards 2021
- The Economic Times Best Workplaces for Women – 2021 & 2022
- #SSFExcellenceAward for Delivering Business Impact through Innovative People Practices – 2022

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- **CTC (per annum):** 7 LPA (including 12.5% variable)
- **Job Location:** Chennai