



IMPACTREE DATA TECHNOLOGIES PRIVATE LIMITED Job

Title: Accounts Executive

Location: Chennai (Full-Time)

Experience: 3-4 years

Industry Preference: Startup or fast-paced environment

About Impactree

Impactree is a rapidly expanding AI-driven ESG data platform that empowers organizations to achieve sustainability goals through actionable, insight-led solutions. Operating across India, Saudi Arabia, and now expanding into MENA and Southeast Asia, our platform supports clients across BFSI, SaaS, Pharma, Chemicals, and Oil & Gas sectors. With operations across 5+ countries, 15+ cities, and 40+ enterprise accounts, we are building the backbone of sustainability intelligence for the next century.

About the Role:

We are looking for an Accounts Executive with strong accounting knowledge to support our finance operations & must be comfortable working in a fast-paced setup.

Key Responsibilities:

- Maintain day-to-day accounting and bookkeeping
- Handle GST, TDS filings, and bank/vendor reconciliations
- Assist in financial reporting, audits, and month-end closures
- Support payroll entries and employee reimbursements
- Coordinate with the Finance Manager/CFO on key tasks

Key Requirements:

- 2 years of experience
- Knowledge of accounting principles, GST, and TDS
- Proficient in Tally, or similar tools
- Good Excel skills and attention to detail
- Ability to assist senior finance team and work independently

Registered office : Flat 3A, Ramaniyam Shubham T 45 A and B, Besant Nagar, Chennai – 600090,

CIN: U74999TN2017PTC115210

Website –www.impactree.ai