

Genpact (NYSE: G) is a global professional services and solutions firm delivering outcomes that shape the future. Our 125,000+ people across 30+ countries are driven by our innate curiosity, entrepreneurial agility, and desire to create lasting value for clients. Powered by our purpose - the relentless pursuit of a world that works better for people - we serve and transform leading enterprises, including the Fortune Global 500, with our deep business and industry knowledge, digital operations services, and expertise in data, technology, and AI.

Inviting applications for the role of **Process Developer, Invoice to Cash**

We are looking for someone with deep understanding and ability to perform day-to-day operations while maintaining SLA. Solving queries related to cash application and coordinating with customer

Responsibilities

- Making collection calls to the customers, emailing/faxing invoices or getting hard copies mailed out to customers as per their requests.
- Identify and resolve unidentified cash and manage end to end process of Cash applications.
- Process cash application functions to invoices at assigned sites ensuring the DRR (Daily Receipt Reconciliation) is completed in a timely, accurate, and confidential manner.
- Follow up on customer/internal disputes, customer questions and working between departments to get a resolution.
- Reconcile orders to match customer books, including validating credits or debits and sending them to customer for collection or refund

Qualifications

Minimum qualifications

- Graduate in Commerce (B.Com)
- Freshers are eligible
- Good at English language skills (verbal and written)
- Meaningful Experience

Preferred qualifications

- Strong Interpersonal Skills (Clear verbal and written Communication, Problem solving, etc.)
- Significant experience in Accounts Receivable/Order to Cash

Genpact is an Equal Opportunity Employer and considers applicants for all positions without regard to race, color, religion or belief, sex, age, national origin, citizenship status, marital status, military/veteran status, genetic information, sexual orientation,

gender identity, physical or mental disability or any other characteristic protected by applicable laws. Genpact is committed to creating a dynamic work environment that values diversity and inclusion, respect and integrity, customer focus, and innovation. Get to know us at www.genpact.com and on [X](#), Facebook, LinkedIn, and YouTube.

Furthermore, please do note that Genpact does not charge fees to process job applications and applicants are not required to pay to participate in our hiring process in any other way. Examples of such scams include purchasing a 'starter kit,' paying to apply, or purchasing equipment or training.