

Job Title: Mid-Level Accounts Manager

Location: Kolkata

Department: Accounts & Finance

Reports To: CFO

Job Summary:

We are seeking an experienced and detail-oriented Mid-Level Accounts Manager to manage the accounting functions for our company. The ideal candidate will have a strong understanding of TDS (Tax Deducted at Source), GST (Goods and Services Tax), and Income Tax regulations, with the ability to oversee financial reporting, tax compliance, and day-to-day accounting activities.

Key Responsibilities:

- 1. Accounting & Reporting**
- 2. Tax Compliance**
- 3. Internal Controls & Compliance**
- 4. Team Collaboration & Reporting**
- 5. GST & TDS Returns Filing**
- 6. Tax Planning & Advisory**
- 7. Banking & Payment Management**

Skills & Competencies:

- In-depth understanding of Indian tax laws, including GST, TDS, and Income Tax.
- Experience in preparing and filing tax returns and handling assessments.
- Ability to analyze financial data and generate insights.
- Strong knowledge of accounting principles and practices.
- Good organizational skills with the ability to meet deadlines.
- Ability to work independently and as part of a team.

CTC ranges between 40K to 50K per month (Including all).