 Globela Pharma Pvt. Ltd. Plot no 357&358, Road No 3, GIDC, Sachin, Surat, 394230	
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Annexure I: Job Responsibility and Accountability


Block - I

We Globela group of the Company, a group leads by the Vaghashia Family, invites an application for the position of the Cost Accountant, for the Globela Pharma Private Limited. Globela Pharma is located at Sachin GIDC, Sachin, Surat and one of the fastest growing Pharmaceutical Hub in Gujarat, India.

Globela group consists of the three Companies:

- **Globela Pharma Private Limited**
- **Globela Industries Private Limited**
- **Globela Laboratories Private Limited**

Name of the Department	Finance & Accounts	Position: Cost Accountant
Reporting to	Chief Financial Officer (CFO)	
Primary Responsibilities:		
1.	Perform cost analysis and profitability assessments for pharmaceutical products (formulations, APIs, intermediates, etc.)	
2.	Develop and maintain standard costing systems; analyze variances and investigate root causes	
3.	Monitor inventory movements and conduct periodic stock valuations in line with GMP and accounting standards	
4.	Collaborate with Production, R&D, and Procurement teams to assess and allocate costs correctly	
5.	Prepare cost sheets for new product development and commercial launches	
6.	Support budgeting, forecasting, and cost reduction initiatives	
7.	Assist with audits (internal/external/statutory) and ensure cost records meet industry and legal standards	
8.	Analyze manufacturing overheads and identify opportunities for cost optimization	
9.	Prepare MIS reports, cost trends, and margin analysis reports for management	
10.	Ensure compliance with GST, cost accounting standards, and other regulatory requirements	
11.	Any other work assigned by the management time to time	

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Requirements:

- CMA (ICWA)
- Min. 1 to 2 years of experience in cost accounting, preferably in a pharmaceutical or manufacturing environment. The fresher's may also apply.
- Strong knowledge of costing techniques, inventory valuation, and variance analysis
- Familiar with ERP systems (SAP, Oracle, or similar)
- Proficient in MS Excel and financial modeling
- Understanding of industry-specific regulations (GMP, EUGMP, etc.)
- Strong analytical skills, attention to detail, and ability to meet deadlines
- Location: Sachin GIDC, Surat
- Immediate joiners preferable

Package:

- Fresher's Candidate- CTC Up to 6 Lakhs per Annum
- Experience Candidate- Handsome hike will be given on the current CTC