

Job Title: Manager FC&A

Department: Jio Supply Chain

Summary: The Manager - FC&A for Jio Supply Chain business is a pivotal role responsible for overseeing financial control and Accounting activities specific to the supply chain operations at Jio. This includes budget preparation, auditing, process checks for invoice accounting, and inventory management within SAP, with a focus on the write-off process. The incumbent will contribute to sound financial practices, ensuring compliance with regulations and seamless integration of financial processes within the Jio Supply Chain business.

Qualifications: Chartered Accountant (CA) qualification

Experience: 2 to 3 years of relevant experience in FC&A

Expertise in Budget Preparation, SAP Accounting, and Basic Knowledge of GST

Key Responsibilities:

- **Budget Preparation:**
Collaborate with Jio Supply Chain teams to develop and manage budgets that align with operational requirements.
Ensure accurate and realistic financial plans to support the efficient functioning of the supply chain.
- **Auditing and Process Check for Invoice Accounting:**
Conduct regular audits of financial records related to Jio Supply Chain transactions.
Implement robust process checks for invoice accounting to identify and rectify discrepancies promptly.
- **Inventory Management in SAP:**
Oversee inventory management within the SAP system, tailoring practices to meet the specific needs of the Jio Supply Chain.
Optimize write-off processes to ensure accurate accounting treatment in line with Jio's requirements.
- **Basic Knowledge of GST:**
Apply a foundational understanding of Goods and Services Tax (GST) regulations to Jio Supply Chain financial transactions.
Ensure compliance with GST requirements, providing guidance on the implications for financial activities.
- **Sound Accounting Entries Knowledge in SAP:**
Demonstrate proficiency in SAP accounting entries, particularly in the context of Jio's Supply Chain business.
Ensure the accurate recording of financial data, facilitating comprehensive and reliable reporting.

Skills and Competencies:

- Strong analytical and problem-solving skills with a focus on the intricacies of supply chain dynamics.

- Excellent communication and interpersonal skills to collaborate effectively with Jio Supply Chain teams.
- Detail-oriented with a commitment to accuracy in financial and supply chain data.
- Proficient in SAP accounting software, showcasing expertise in the nuances of Jio's Supply Chain requirements.
- Basic understanding of GST regulations and their application within the Jio Supply Chain.
- Ability to lead and collaborate with cross-functional teams, contributing to the overall success of the Jio Supply Chain business.

Location: Reliance Corporate Park, Navi Mumbai

| Component (Annual) | CMA Cadre Program |
|-----------------------|-----------------------------------|
| | 1 st Attempts (Direct) |
| Fixed Pay | Rs. 10.90 Lacs |
| Variable | Rs. 1.09 Lacs |
| Total Pay | Rs. 12 Lacs |