

Financial Planning & Analysis Analyst

Location: Mumbai

Reporting to: Finance Controller

About the Group and Company:

The Hinduja Group has become one of the largest diversified groups in the world spanning all the continents. The Group employs over 150,000+ people and has offices in many key cities of the world and all the major cities in India.

Hinduja Group has entered into the Renewable Energy sector with a long-term commitment to be an integral part of India's vision to be a leader in Sustainability. Hinduja Renewables Energy Private Limited (HREPL) is an independent power producer with a vision to grow through both organic and inorganic means. For more information please visit us at <http://www.hindujarenewables.com/>

Position Review:

Financial Planning & Analysis Analyst

FP&A Analyst/Manager is responsible for providing financial insights, analysis, and support to facilitate strategic decision-making and drive business performance. This position plays a critical role in financial planning, forecasting, budgeting, and management reporting

Key Delivery:

1. Financial Planning & Analysis (FP&A):

- Lead the development and implementation of the annual budgeting and forecasting process.
- Prepare financial models, variance analysis, and financial performance reports for management review.
- Provide insightful analysis of key performance indicators (KPIs) and business drivers to support decision-making.
- Collaborate with department heads to develop departmental budgets and track financial performance against targets.
- Identify opportunities for cost optimization, revenue growth, and operational efficiency improvements.

2. Financial Reporting:

- Oversee the preparation and distribution of monthly, quarterly, and annual financial statements.
- Ensure compliance with Generally Accepted Accounting Principles (GAAP) and regulatory reporting requirements.

- Coordinate with accounting teams to reconcile financial data and resolve discrepancies.
- Prepare financial reports and presentations for executive management, board of directors, and external stakeholders.
- Stay updated on accounting standards and regulatory changes impacting financial reporting.

3. Internal and Statutory Audit Management:

- Plan and coordinate internal audits to assess the effectiveness of internal controls and compliance with policies.
- Liaise with external auditors to facilitate the annual statutory audit process.
- Prepare audit schedules, supporting documentation, and responses to audit inquiries.
- Manage audit timelines, deliverables, and communication with auditors throughout the audit cycle.
- Implement recommendations and action plans resulting from audit findings to strengthen controls and processes

4. Financial Compliance & Risk Management:

- Monitor compliance with financial policies, procedures, and regulatory requirements.
- Assess financial risks and internal control deficiencies, and develop mitigation strategies.
- Conduct risk assessments and scenario analysis to evaluate potential impacts on financial performance.
- Collaborate with legal and compliance teams to ensure adherence to statutory and regulatory requirements.

5. Strategic Planning and Decision Support:

- Support strategic planning initiatives by providing financial analysis, insights, and scenario modelling.
- Evaluate investment opportunities, mergers and acquisitions, and other strategic projects.
- Conduct sensitivity analysis and scenario planning to assess the impact of strategic decisions on financial performance.
- Prepare presentations and recommendations for senior management and board of directors

6. Budgeting:

- Assist in the preparation of annual budgets and periodic forecasts. Collaborate with department heads to ensure accuracy and alignment with strategic objectives

Qualifications & Exposure:

1. Bachelor's degree in Finance, Accounting, Economics, or related field. Advanced degree (e.g., MBA) or professional certification (e.g., CFA, CPA) preferred.

2. Prior experience of 0-5 Years in relevant field.
3. Strong attention to detail and accuracy, with the ability to prioritize and manage multiple tasks under tight deadlines

Personal Traits:

1. Critical thinking
2. Collaboration with internal and external stake holders
3. Result orientation.
4. Proficiency in relevant software and tools, such as banking software, Microsoft Excel, and payment processing platforms.
5. Strong understanding of accounting principles and practices.

6.5LPA as the CTC.