



JOB DESCRIPTION

Role	Ford Credit- Financial Reporting
Job Function	Accounting
Location of Position	Ford GTBC, Chennai

Ford Credit Services:

Ford Motor Credit Company is the financial services arm of Ford Motor Company, and is headquartered in Dearborn, Michigan.

The predominant share of Ford Credit's business consists of financing Ford and Lincoln vehicles and supporting Ford and Lincoln dealers. Specifically, its business activities are concentrated in the area of automobile financing for consumers and dealership inventory and leasing. Ford Credit competes mainly on the basis of service and financing rate programs, including those sponsored by Ford.

Position Responsibilities:

Daily

- Perform Daily JVs' and ensure Daily Journals are posted into PeopleSoft.
- Review the daily Checklist and ensure all activities are completed
- Daily review of Generic-id emails and respond within 24 Hrs.

Monthly

- Download month-end Reports from Receivables Subledger System
- Month-end journals are posted as per Standard list in SAP
- Upload all posted JVs into EDMS
- Manual Sub-ledger preparation
- Review and Update the Desk Procedures' as when changes are required
- Prepare the monthly metrics

Annually

- Participate in BDO process walkthroughs, support GAO audits.
- Ensure all procedures are reviewed at least annually
- Support MCRP design and testing, including spreadsheet control tasks

General - Ongoing

- Maintain Business Continuity Plan.
- Review Finance Manual changes and consider impact on the team's responsibilities.
- Ad-hoc projects as required

Person Specification:

Essential:

- The candidate should have a core Accounting Acumen.
- A high degree of PC literacy, including knowledge of Excel & PeopleSoft.
- Excellent verbal and written communication skills



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- Able to communicate effectively at all levels
- Effective time management and prioritisation skills, with ability to deliver within deadlines
- To understand what the fair treatment of customers means and to ensure this is consistently incorporated into the role as appropriate.
- Portray high level of Integrity at work and have a learning dynamic mindset

Desirable:

- IFRS Knowledge
- SAP system experience
- The position requires a degree of flexibility in working hours when meeting strict month-end timings and deadlines
- Precision and have an eye for detail

CTC for the roles will be 10.5 Lakhs INR Per Annum.