

TVS Motor Company - Championing progress through mobility since 1911

The flagship of the TVS group of companies - TVS Motor Company is one of India's leading two & three-wheeler manufacturers. With manufacturing plants in Hosur (near Bangalore), Mysore, Himachal Pradesh and Indonesia, it has the largest portfolio of vehicles and caters to the widest segment of customers. We understand needs of our customers across different segments and engineer solutions around them.

While innovation is at the forefront of everything we do, at the very core are deep-rooted customer insights. We are the world's first and only two-wheeler manufacturing company to win the coveted Deming Award for quality. With over 12000 employees in our family, TVSM has a production capacity of over 3.8 million vehicles and is actively present in over 60 countries worldwide.



The TVSM family.... driven by values

The TVSM family concept is structured around three building blocks of individual development which lead to nurturing of an all-round professional.

Learning – We believe that earning a university degree is just the first milestone in the life of an individual, who sets out on the pursuit of knowledge. An unwavering curiosity to learn is the fuel that will accelerate one's progress in this relentless journey.



Earning – As we progress through this journey, every milestone achieved and every summit scaled is worth celebrating, remembering, and rewarding.



Caring – Most importantly, we believe it is the responsibility of those with experience, to care for and share their wisdom with the aspiring many, by supporting and guiding them through their career journey.



Overall Selection, Eligibility and Additional Information:

1. Shortlisting will be through Shortlisting of CV/Profile and Personal Interview. All the process will be completed through Virtual mode (Physical mode-if necessary).
2. If selected, compensation package will be INR 9,00,000/- as annual CTC (First attempt candidates); INR 8,00,000/- as annual CTC (MultiPLE attempt candidates)
3. There will NOT be any service agreement or bond payment during the tenure with TVSM.
4. Candidates will start their journey as Assistant Manager as their designation.
5. Application will be accepted with eligibility criteria of securing 60% marks throughout education – 10th/ 12th/ Diploma/ UG All Semesters till date.
6. No history of arrears/ backlogs or attempts throughout education – 10th/ 12th/ Diploma/ UG All Semesters till date.
7. Your base location will initially be at TVS Motor Company Ltd - Hosur Plant, Tamil Nadu.
8. If selected, you will have to come to Hosur or Bangalore based on your job role for an initial training period of 4-6 weeks which will include plant orientation, department orientation, role readiness training and on-the-job training
9. Based on the business requirement, your work location will change. This will be announced later.
10. Hosur location is approximately 25Km from Bangalore, Electronic City/ HSR Layout. Daily transportation is available for the same at subsidised value.
11. 5 Days work per week and all Saturdays are off (depending on project deliverables).
12. Work From Home options available for critical emergencies and personal situation (based on prior notification/ approval from manager and HR Business Partner).
13. Breakfast and Lunch will be provided every day for subsidised value.

Job Profile

Position Title : Executive, Accounts
Department : Finance
Section : Super Premium Finance
Designation : Assistant Manager
Compensation: INR 9,00,000/- as annual CTC (First attempt)
INR 8,00,000/- as annual CTC (Multiple attempt)

Introduction:

We are looking to hire a passionate, hard-working, and capable individual to join TVSM as Assistant Manager for the role Executive, AccountS.

Purpose of role:

1. Timely accounting of collection from Distributor
2. Reconciliation of Dealer account and communication to distributor
3. Closure of export obligation
4. Preparation of pricing workout for OE and Spare parts and validation of Purchase order
5. Analysis of vehicle and spare parts contribution, support for business case preparation etc. good knowledge in PPT and Excel

Description of Role:

1. Timely accounting of collection from Distributor

- a) Timely accounting of collection received from Domestic and export dealers.
- b) Proper clearing of Payment against the invoice and follow up for the pending items.
- c) Making necessary provision / debit note entry (warranty, one time collection etc)

2. Reconciliation of Dealer account and communication to distributor for necessary action

- a) Monthly reconciliation of dealer account and getting confirmation from Distributor
- b) Daily updation of collection and preparation of Aging report and communication to management
- c) Regular follow up with Overseas distributor for pending payments
- d) Warranty reconciliation and making payment immediately on receipt of debit note.
- e) Trigger invoices (Vehicle, Spare, one-time payment)immediately on receipt of the necessary documents
- f) Monitoring of dealer B2B system and do necessary action in TVS system.

3.Closure of export obligation

- a) Timely submission of document to bank mapping the IRM no against each invoice
- b) Submission of export documents (invoice, shipping bill, BL) to bank along with covering letter
- c) Tracking the acknowledgment number and ensure that EBRC issued.
- d) Submission of necessary document to close export obligation for one-time payments

4.Preparation of pricing workout for OE and Spare parts and validation of Purchase order

- a) Preparation of Spare parts price as per the agreed formula by comparing the actual cost / BOM cost.
- b) Validation of contribution received on each spare parts to highlight to the management for necessary action.
- c) Tracking the purchase order received from distributor and ensure that billing happening as per the Purchase order.
- d) Ensure that proper system are in place to avoid any mismatch in PO and invoice
- e) Preparation of model wise BOM for billing and ensure Vehicle PO received and updated correctly in system.

5. Analysis of vehicle and spare parts contribution, support for business case preparation etc. good knowledge in PPT and Excel

- a) Preparation of monthly contribution analysis
- b) Preparation of presentation for easy reference and communication to management
- c) Track over different contract to ensure that all the payment and finance related clauses are adhered.

Qualification & Skills

- B. Com
 - ICWA / CMA Final stage 4 Qualified
 - Good Knowledge in SAP, Excel, PPT
 - Communication Skills
 - 1-3 years of experience in managing a business unit as executive having sound commercial knowledge, accounting standards and fiscal laws. Exposure to various accounting functions including stint in audit. Eye for details and courage to adhere to processes.
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