



## **EdCIL(India) Limited**

Date : 13.06.2023

### **Introduction:**

EdCIL (India) Limited, a Mini Ratna CPSE (Central Public Sector Enterprise), under the Ministry of Human Resource Development was incorporated in 1981,. It is an ISO 9001:2008 & 14001:2004 Certified Company. It is a continuously dividend paying and profit making company and the only PSU (Public Sector Undertaking) under Ministry of Human Resource Development to serve the education sector.

1. The company over three decades of existence has executed many consultancy and other projects and has a large number of satisfied clients spanning across Govt. of India, State Governments, Foreign Missions, Autonomous Bodies, Centres of Excellence (IITs, IIMs, IIITs, IISERs etc.) and their large corporate.

2. EdCIL offers a wide range of Information and Communication Technology (ICT) consultancy, Turnkey and Technology solutions in different segments of Education and Human Resource Development within the country and overseas. It currently runs Project Management Support Units (PMSUs) known as Technical Support Groups (TSGs) for Pan India projects of Ministry of Human Resource Development like “Sarv Siksha Abhiyan (SSA)”, “Mid Day Meal Scheme (MDM)”, “ National Mission on Education through Information & Communication Technology (NMEICT)”, “Rashtriya Madhyamik Shiksha Abhiyan (RMSA)”, “ National Literacy Mission Authority (NLMA)”, “ Higher Education Statistics and Public Information System (HESPIS)”, “Pandit Madan Mohan Malviya National Mission on Teachers & Teaching (PMMMNMTT)” etc.

3. The company offers the following technology led solutions in the Education & Training space.

a. **Computer based recruitment Services:** The company is a known professional consultancy organization which provide recruitment / assessment services in selection and identification of personnel by conducting computer based examinations / interviews / skill tests / Trade tests for various Ministries and Departments of Government of India / Public sector Enterprises, Autonomous bodies and Academic institutions across the country.

b. **IT and ICT Division** offers services, which are technology led in nature. Currently, it is offering capacity building training services, IT based automation services like enterprise resource planning (ERP) solutions, digital library, smart classrooms, e-learning packages and e-content development, eoperation and management (networking & Wi-Fi facilities), solutions to educational institutions along with that setting up of virtual universities;

c. **Skill Development & Human Resource Training including Teachers Training:** The company has expertise and large network of alliance partners and tie-up 4 with quality monitoring bodies to undertake skill building including Information and Communication Technology (ICT) training and Teachers training projects. The successful clients include:

- ❖ **National** – Various Ministries; State Government; Statutory/Autonomous Bodies/Public Sector Undertakings; Private Sector;
- ❖ **Overseas** – Alemaya Agricultural University, Ethiopia; Association of Professional Engineers, EdCILentists and Managers (APESMA), Australia, DEAKIN University, Australia; Arba Minch Water Technology Institute, Ethiopia; Atilim University, Turkey; British Universities India Consortium, United Kingdom; New Zealand Education International Ltd. New Zealand; University of Kocaeli, Turkey; University of Witwatersrand, South Africa; Wellington Polytechnic, New Zealand, etc. The organization has been conducting need based short term and long term training programs for foreign nations sponsored by their Governments/ International Funding Agencies at reputed educational institutions/training establishments. It has established a proven track record in the design and management of customized short term and long term training programs including study visits to meet the requirements of the international clients including foreign governments and funding agencies.

d. **Marketing of Indian Education product overseas / Placement of Indian Teachers overseas:**

One of the core service of EdCIL (India) Limited is Placement of International/ NRIs /PIO students in reputed and prestigious Indian Institutions, recognized by the Regulatory Bodies, Government of India. Also the organization has extensive experience in facilitating Human Resource Development through secondment of Faculty/ Teachers and experts in diverse fields to various countries in Asia and Africa by maintaining a databank of resource persons and closely associated with various academic Institutions / Bodies across the country.

e. **Edu-Technology and Infrastructure Division** offers concept to commission services like preparation of Detailed Project Report (DPR), Detailed Feasibility Report (DFR), Project Management Consultancy (PMC), Impact Studies, Project Evaluation, Project Management and Turnkey Solutions. It has handled several successful assignments like setting up Institutions like Indian Institute of Technology (IIT), Indian Institute of Management (IIM), National Institute of Technology (NIT), Indian Institute of Information Technology (IIIT), Indian Institute of EdCILence Education & Research (IISER), Indian National Defence University , Indian National Railway University, Central Universities and many other institutes of national importance;

**Officer Trainee (OT) – finance – Job Profile :**

EDCIL is looking for result-oriented, self-driven, outstanding Learners with entrepreneurial mindsets. The applicants must have strong Values, integrity, conviction to achieve and Communication skills.

He must demonstrate Analytical abilities, quick grasping of the context and issues, understanding of related Laws and Statutory provisions, Application of Financial Technology/tally, Business acumen, strategic orientation etc. and his work profile include:

- Assistance in Preparation of financial statements, budgets and MIS reports
- Maintaining accurate and complete financial records, including ledgers, journals, and other financial statements.
- The role will involve Management of finance related activities including Funds and treasury, payrolls and processing of Payments, settlements, reviews, accounting. Finance Documentations and Coordination with various stake holders, Management of Due-diligence among others.

Name of the position: Officer Trainee (OT) are placed in the pay scales of S-VII

▫ Eligibility criteria: ICWA with maximum 2 attempts and minimum 60% marks in Intermediate,

▫ Age Limit: Not above 28 years as on 31.05.2023 (relaxation for SC/ST OBC, PWD candidates as per the prescribed government rules)

▫ CTC p.a. 12 Lakh (approx.)

▫ Job location: Anywhere in India

▫ No. of vacancies (tentative): 01