



JOB DESCRIPTION

Role	Approver- Monitoring Financial Data
Job Function	Accounting
Location of Position	Ford GTBC, Chennai

Position Responsibilities:

- Plays a Key role in Analyzing, reviewing, and approving the Reconciliations and its respective ARPD's.
- Ensures the Unreconciled Percentage is with-in the corporate limit and team is updating the required logs in a timely manner and validate the same for consistency and accuracy.
- Ensure the team is completing the reconciliation as per the agreed timelines, thereby preparing the Manual Sub-ledger, Adjustments to Sub-ledger and RIT Templates in a timely manner.
- Work on the automation of Reconciliations and any change in SL Master to be communicated to RPA team immediately.
- Communicate the reconciliation process change to the Change Management Champion and ensure that it is implemented.
- Delivers on commitments in a timely and effective manner as per timelines. Operating Procedure to be amended and obtain necessary approval, whenever there is a change.
- Preparation, Presentation and Circulation of Metrics
- Encourage people and bring more ideas. Acting as driver for curious mindset, Align with Culture Truths, Motivate and Guide the team
- Build and maintain strong relationships with other departments (Finance, Operations, GAO, PwC, Regulators) - Leverage the knowledge within FCGBC
- Identify and execute actions to further integrate locations, UK Central Office and FCGBC teams
- Drive increased empowerment and higher accountability
- Timely completion of annual MCRPs, SOX certification & CaR Due Diligence and review of Operating procedures (With NIL Comments), PWC and GAO Audit
- BCP: Sustain 100% BCP compliant for all vital /Critical transitioned processes and to Compliant BCP for newly transitioned activities which are less than 6 months old
- Minor/Major OIC or GAO comments are closed as per the timeline. Ensure timely reporting, implementation and closure of all accounting related OIC's/support locations
- Ensure Nil GAO comments and No Red status on OIC's. There should not be any false positive OIC's to be raised on reconciliation process.

- ✘ Name of the position- Associate
- ✘ Eligibility criteria- CMA Final qualified
- ✘ CTC p.a. - 10.5 LPA
- ✘ Job location- Chennai