

SBU: Statutory Audit

Location: Delhi (Noida) / Bangalore / Chennai / Mumbai

Job Description:

- Knowledge of Accounting & Auditing standards, Companies Act, Income Tax Act, overall knowledge of all commercial laws.
- Knowledge of Statutory & Tax audit of corporate clients(Public & Private companies).
- Knowledge of IFRS preferred.
- MS office Skills.
- To finalize Financial Statements and Auditor's Report.
- Discussing critical issue with seniors and ensuring proper implementation of decisions taken.
- Review work done by juniors.
- Audit Planning and execution.
- Ensuring compliance with Audit and Assurance Standards and RSM Audit Manual.
- Ensuring compliance with disclosure requirements.
- Working on special assignments like Due Diligence, Limited Review, IFRS, Corporate Governance etc.
- Mentoring/ training/ guiding Juniors.
- Participating in office meetings.
- Keeping up to date knowledge of accounting standards, auditing standards, laws applicable and regulatory requirements.

SBU: Internal Audit

Location: Mumbai/ Delhi (NCR)/ Chennai/ Bangalore

Job Description:

- Preparation of scope of audit & customized checklist
- Single Point Of Contact for the clients for routine matters
- Taking pro-active decisions to avoid time lag and cost over runs
- Overall monitoring of audit assignments
- Preparation of overall man power plans for existing internal audit engagements.

- Identify root cause and financial impact of audit findings and suggest practical recommendations.
- Preparing and discussing the audit report with (client's) operating staff
- Interact with key personnel of Client/process owners and maintain healthy relationship.
- Effective team utilization
- Ensure closure of audit issues.
- Team monitoring & supervision
- Preparation/ finalization of Audit conclusion & reporting
- Review and finalization of internal audit programs based on understanding of scope of work and business processes
- Monitor the progress of engagements and initiate corrective actions.