



**Position** : Specialist – FMR (RTR)  
**Location** : Chennai, India  
**Reporting to** : Manager/Sr. Manager  
**Band** : G4



### Job Description:

- Responsible for monthly book closure, preparation and posting of Journal entries, financial reporting and reconciliations
- Providing general accounting, internal control support & completion of the close for the Business Unit
- Ensure the general ledger account balances and trial balance are accurate and reflect the proper amounts in accordance with the given guidelines
- Prepare monthly journals after analysis of prepaid and accruals account etc.
- Prepare monthly closure of accounts and report the completion status to the immediate supervisor on a regular basis
- Perform analysis of balance sheet and P&L accounts monthly, quarterly, and annually
- Responsible for balance sheet reconciliations and making necessary journal entries/corrections to address reconciling items
- Prepare performance budget Vs. variance analysis



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Value Creation - 2019

## About OLAM

**Olam International** is a leading agri-business operating from seed to shelf in 70 countries, supplying food and industrial raw materials to over 23,000 customers worldwide. Our team of 70,000 employees has built a leadership position in many businesses including cocoa, coffee, cashew, rice and cotton. Headquartered in Singapore and listed on the SGX-ST on February 11, 2005, Olam currently ranks among the top 40 largest listed companies in Singapore in terms of market capitalization and is a component stock in the Straits Times Index (STI), MSCI Singapore Free, S&P Agribusiness Index and the DAXglobal Agribusiness Index. Olam is the only Singapore firm to be named in the 2009 Forbes Asia Fabulous 50, an annual list of 50 big-cap and most profitable firms in the region. It is also the first and only Singapore company to be named in the 2009 lists for the Global Top Companies for Leaders and the Top Companies for Leaders in the Asia Pacific region by Hewitt Associates, the RBL Group and Fortune. More information on Olam can be found at [www.olamgroup.com](http://www.olamgroup.com).

**Olam Information Services (OISL)** is a captive subsidiary of Olam International, Singapore offering IT Services & Global Business Services across its operations in 65 countries in Asia, Africa, EU & Americas. In Chennai, we currently have onboard more than 1000 highly motivated employees. Olam Digital has received **International Innovation Award 2019 for Best Services and Solutions**.

**Olam Global Business Services (OGBS)** is a captive unit that offers **End to End** business process and analytics solutions. OGBS currently offers its solutions in **6 Platforms**: Finance, Supply Chain, People services, Risk & Market Compliance, Big Data Analytics and Business Intelligence. At this moment, OGBS is located in City of Chennai, India and provides its services to over 20 countries. Olam GBS has received **Best Shared Services in India Award – 2019**, by Shared Services Forum and **Asia's No.1 Shared Services in Process Improvement and Value Creation, 2019** by Shared Services and Outsourcing Network Forum.



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