

| Key Details Regarding the Role – Expectations from the Management |   |
|---|---|
| Position (Designation)  | Accounting Specialist   |
| Location  | Bengaluru   |
| About Consero   | <p>Consero Global is a fast growth finance consulting &amp; outsourcing company based in Austin, Tx. We provide a robust financial solution that gives CEOs, CFOs and investors a clear financial picture to make better decisions in growing their business. Consero was founded in early 2006 with the goal of providing small and mid-market companies with a superior alternative to building and maintaining an in-house finance function. Since then we have expanded our solution; offering strategy and funding services, operational financial services, financial controller services, bookkeeping, and administration services and our cloud software platform. For more details, please visit <a href="http://www.conseroglobal.com">www.conseroglobal.com</a>.</p> |
| Organization Structure  | VP>>AVP>>DM>>OM>>CN>>ACN>>SAS>>AS   |
| Responsibilities  | <ul style="list-style-type: none"> <li>• Manage AP &amp; AR processes (Accounting, follow ups, payments &amp; ageing analysis)</li> <li>• Assist in monthly close processes</li> <li>• Payroll processing &amp; accounting</li> <li>• Sales invoice generations &amp; revenue recognition</li> <li>• Intercompany accounting &amp; reconciliation and Fixed Assets accounting</li> <li>• Regular client interactions</li> </ul>   |
| Skills & Qualification  | <p><u>Skill Sets:</u></p> <ul style="list-style-type: none"> <li>• Strong communication skills</li> <li>• Working Knowledge of GAAP</li> <li>• Strong MS – Excel skills</li> <li>• Demonstrated ability to work in a fast-paced environment</li> </ul> <p><u>Experience:</u><br/>3 – 5 years of strong experience in GL, AR, AP, Reconciliations and MEC</p> <p><u>Educational Background:</u></p>  |

|  |     |
|--|-----|
|  | CMA |
|--|-----|