



Central Coalfields Limited
A Miniratna Company
(A Subsidiary of Coal India Limited)

U.O.No.IA/CCL/Apptt./OS Firm/13-14/ Dated: 30th January' 2014

EMPANELMENT FOR THE APPOINTMENT OF INTERNAL AUDITORS IN CENTRAL COALFIELDS LIMITED (CCL) FOR SYSTEM & TRANSACTIONS AUDIT FOR THE YEAR 2014-15 STARTING FROM 1ST APRIL 2014 WITH PROVISION FOR RENEWAL FOR THE YEAR 2015-16 AND 2016-17.

Expression of Interest are invited from the Partnership Firms of the Chartered / Cost Accountants for empanelment in connection with the appointment of Internal Auditors for Central Coalfields Limited, Ranchi for continuous audit through out the year 2014-15 starting from 1st April' 2014 and a provision to renew the same for the 2nd year 2015-16 and 3rd year 2016-17 subject to satisfactory performance of the Audit Firm with the approval of CCL Audit Committee as well as the Board of Directors. The profiles of the Firms must reach the office of the Chief of Internal Audit, CCL, Darbhanga House, Ranchi - 834029 (Jharkhand) on or before 21st day from the date of Publication of News Paper (In case of different date of publication in various News Papers, the last date of publication will be considered for deciding the last date of submission of profile) with the following particulars. (1)Year of establishment of the Firm along with Registration number supported by the copies of latest certificates issued by the concerned Institutes, duly attested by a Partner with the seal of the firm. (2)The detailed particulars of the Partners with specific mention of the Fellowship/ Associate-ship of each Partner (Who is working with the firm for a minimum period of one year on the date of application) with the copies of certificates of the concerned Institutes, duly attested by a Partner with the seal of the firm. (3)No. of qualified Assistants who is an ACA / ACMA (Who is working with the firm for a minimum period of one year on the date of application) mentioning the Name, Qualification and Membership Number of the concerned Institute with the copies of certificates, duly attested by a Partner with the seal of the firm. (4)No. of Semi-qualified Assistants (Inter Cost/ Inter Chartered – IPCC – both groups) (Who is working with the firm for a minimum period of one year on the date of application) mentioning the Name, Qualification and Student Registration Number of the concerned Institute with the copies of certificates, duly attested by a Partner with the seal of the firm. (5)Year-wise detailed experience of the Firm in Coal India Limited & its subsidiaries as Statutory / Internal Auditors (With specific mention of the experience of the firm in System audit of CIL and its subsidiaries from FY 2011-12 to 2013-14) supported with the attested copies of appointment letters which are already executed. (6) Year-wise detailed experience of the firm in other PSU/ Govt./ Scheduled Bank for Statutory / Internal Audit supported with the attested copies of appointment letters which are already executed. (7)The detailed address with Telephone/ Mobile/ Fax number and E-mail address of the Registered head office of the Firm along with its Branches in the State of Jharkhand for a minimum period of 1 year on the date of application. (The contact number of Principal Partner should also be given). The address of the Firm in Jharkhand must be registered with the concerned Institute supported by latest document. Approximately 13 Firms will be entrusted with the audit work relating to System and Transactions audit of CCL through out the year starting from 1st April' 2014. The response from the firms that are not supported with relevant documents as mentioned above and any form of misrepresentation made in respect of submitted documents will not be considered for empanelment and no further correspondence in this regard will be entertained. The firms which have been appointed by CIL or any of its subsidiaries (including CCL) for the relevant year as Internal / Statutory / Cost Auditors shall not be considered for appointment as Internal Auditors of CCL. The envelope containing profile for empanelment for appointment as Internal Auditor must be super scribed as **"APPLICATION FOR EMPANELMENT OF INTERNAL AUDITORS FOR SYSTEM & TRANSACTIONS AUDIT IN CCL FOR THE YEAR 2014-15"**

Further details are available on CCL Website - <http://ccl.gov.in>

Sd/- Chief Manager (Fin)(IA)