

 <p>STATE BANK OF MYSORE Building on the Century of Trust</p>	<p>ಸ್ಟೇಟ್ ಬ್ಯಾಂಕ್ ಆಫ್ ಮೈಸೂರು ಪ್ರಧಾನ ಕಛೇರಿ ಉದರಿ ನೀತಿ ಮತ್ತು ಕಾರ್ಯವಿಧಾನ ವಿಭಾಗ</p>	<p>स्टेट बैंक ऑफ़ मैसूर प्रधान कार्यालय ऋण नीति एवं प्रक्रिया विभाग</p>	<p>STATE BANK OF MYSORE HEAD OFFICE CREDIT POLICY &amp; PROCEDURES DEPARTMENT</p>
	<p>ಕೆಂಪೇಗೌಡ ರಸ್ತೆ, ಬೆಂಗಳೂರು      ಕೆಂಪೇಗೌಡ ಮಾರ್ಗ, ಬೆಂಗಳೂರು      KEMPEGOWDA ROAD, BANGALORE- 560 254 ದೂರವಾಣಿ ದೂರಾಭಾಷೆ      TELPHONE : 2235 6314,      2235 3901-Extn. 253,      mail. agmcppd@sbm.co.in</p>		

Advertisement in the Bank's Web site.

**EMPANELMENT OF STOCK AUDITORS WITH STATE BANK OF MYSORE.**

STATE BANK OF MYSORE, HEAD OFFICE BANGALORE INVITES APPLICATIONS FOR THE EMPANELMENT OF STOCK SUDITORS IN THE BANK.

**START DATE: 21.04.2014, CLOSE DATE- 10.05.2014.**

Applications are invited from companies/ firms/individuals having at least ten years of experience, for empanelment of Stock Auditors.

**a) Minimum qualifications/ experience for Stock Auditors**

- CA/ ICWA with minimum post qualification practice of 10 years.
- Constitution: Individual, proprietorship concern, partnership firm, private/public limited company.

**b) Additional Preferences.**

- Applications from centers where we do not have empanelled Stock Auditors.
- Recommendations from Regional offices/Zonal Offices/ Branches/ Credit Processing Centers.
- Being in the panel of State Bank of India/ Other Associate Banks.

All the existing stock auditors on the Bank's panel as well as new applicants may submit the following for empanelment through any one of the Regional offices/Zonal Offices/ Branches/ SMECCCs/RASMECCCs.

- i. Application (original) as per the **Annexure- SA.**
- ii. Self attested copy of Degree/Diploma /Membership Certificates, Experience certificates, etc.

- The application may be submitted up to 10.05.2014;

- On receipt of the applications the Bank will scrutinise the applications and select the necessary number of applicants, based on experience, competence in handling such work reasonableness of charges and locational advantage etc.
- On completion of empanelment formalities, as Stock Auditors, the empanelled list of Stock Auditors will be valid for a period of three years or till further review.
- The applications received from the date of publication till the final date mentioned therein only will be considered.
- The Bank reserves the right to choose the necessary number of Stock Auditors among the applications received.
- A periodical review of the performance will be carried out based on the feedback received from the branches.
- The Bank reserves the right to reject any of the applications without giving any reason.
- The decision of the Bank in regard to the selection and empanelment will be final and binding.

**Those already on the panel of our Bank and also those who have submitted their applications in the past for such empanelment need to apply afresh.**

Down load Format of Application with Detailed Guidelines.

Hard copy of Application form (original) placed as **Annexure- SA** be submitted duly completed in all respect to be reached within close date (10.05.2014).

**Assistant General Manager (CPPD)**

## APPLICATION FOR EMPANELMENT OF STOCK AUDITORS

**Annexure-SA**

TO,

DATE:

The Assistant General Manager

Credit Policy & Procedures Department (CPPD)

State Bank of Mysore

Head office – 5th Floor

K.G. Road - BANGALORE – 560254.

Dear Sir/Madam.

1	Details of Firm				
	Name				
	Constitution				
	Address (with proof)				
	Telephone				
	Fax/Mobile				
	E-Mail				
	Date of registration/ Commencement of business				
2	Details of Promoter(s) of the Firm				
	Name (s)	Date of Birth	Qualification	University / Institute	Date of Award
	Details of membership/registration with other Accrediting Institutions/Agencies				

3	Professional Experience (minimum ten years).Proof to be enclosed		
4	Name of Banker(s)		
5	Principal Function of the Firm		
6	Organization structure & facilities available		
7	Principal areas of function		
8	Area of specialisation		
9	List of assignments completed during last two financial years, separately for SBM and SBI & Associate Banks (Branch wise) & others. (Give details of work mentioning clients, their address, nature of services and fees charged)		
10	Turnover of the firm from professional service specifying different types of assignments during past 2 years	<u>2012- 13</u>	<u>2013-14</u>
11	Income Tax PAN with past 2 years assessment orders		
12	Service Tax Regn No. with past 2 years deposit receipts		
13	Details of Empanelment with other Financial Institutions/ Banks		
14	Any other relevant details		
15	<b>Declaration</b> I/ We declare that the particulars furnished above are true to the best of my/ our knowledge and belief, any incorrect information furnished may lead to cancellation of my/ our empanelment with the Bank.		
	Seal & Date	Affix photo of Authorized Signatory/s.	Authorized Signature (s)

NOTE: (a) Evidence for qualification & other particulars e.g. registration/ empanelment/experience self attested copies to be enclosed.

(b) Separate sheet may be used for furnishing detailed information.

