



CEMENT CORPORATION OF INDIA LIMITED
(A GOVT. OF INDIA ENTERPRISE)
REGD. OFFICE: CORE-V, SCOPE COMPLEX, 7-LODHI ROAD
NEW DELHI-110 003

Telephone : 011-24360158/30481081

E-mail: finance_co@cementcorporation.co.in .

INVITATION OF PROPOSED APPOINTMENT OF COST AUDITORS

Cement Corporation of India Ltd. (CCI), is a profit making Central Govt. Public Sector Undertaking, having three operating units as per details given below :-

- A) Bokajan Cement Factory Distt- Karbi Anglong Assam
- B) Rajban Cement Factory, Sirmour , Ponta Sahib ,Himachal Pradesh
- C) Tandur Cement Factory Distt-Rangareddy Tandur Andhra Pradesh.

To appoint Cost auditor to conduct cost audit in operating units, Cost audit Firms are requested to send the details profile of the firm as per annexure A with all details for appointment of cost auditors for the year 2014-15 for above units under section 233B to Head of Finance , Cement Corporation Of India limited Core 5 Scope Complex Lodhi Road New Delhi 110003 by 1st May'2014.

For detailed notice, please visit our Website : www.cementcorporation.co.in

INVITATION OF PROPOSAL FOR APPOINTMENT OF COST AUDITOR FOR FINANCIAL YEAR 2014-15

1. Introduction :

Cement Corporation of India Ltd (CCI) was incorporated in the year 1965 as a wholly owned Government of India Undertaking with the principal objective of setting up cement factories in Public Sector to help achieve self-sufficiency in cement production and to remove regional imbalances in pursuance of the National Policy. CCI has at present authorized capital of Rs.900 crores and paid up capital of Rs.811.41 crores. Turnover of the corporation was Rs 316.56 crores during the year 2012-13 .

2. Number of Cost Auditors Proposed to be Appointed :

Company intends to appoint 3 (three) firms of Cost Accountants for the following units for conducting cost audit for the financial year 2014-15.

Sl.No	Name of Unit	Address	Turnover (2012-13) Rs/Crore
1.	Bokajan Unit	Karbi Anglong, Assam	Rs.72.65
2.	Rajban Unit	Sirmour, Paonta Saheb (HP)	Rs.62.16
3.	Tandur Unit	Ranga Reddy, Tandur (A.P.)	Rs181.75

3. Scope of work :

- a) Cost audit in accordance to the provision of the companies (Cost Audit Report) Rules, 2011 in respect of the factories of the corporation . Cost audit shall also be in adherence to the relevant order/clarification, issued from time to time by cost audit branch, Ministry of Corporate Affairs, Govt.Of India and the cost accounting standards issued by Institute of Cost Accountants of India.
- b) Verification and certification of cost proforma maintained at work centers as per Cost Accounting Records Rules 2011 specially for cement industry.
- c) Consolidation / checking of cost accounting records of respective cost centers as per cost accounting records rules .
- d) Verification and certification of annexures to cost audit report.
- e) Submission of Performance Appraisal Report (PAR).
- f) Cost Auditor of Rajban Unit will be lead cost auditor of the company for consolidation of cost audit report of the units .
- g) Completion of cost audit report and annexures to the cost audit report by the lead Cost Auditor within the scheduled date prescribed by MCA after approval of the Board of Directors of the company.

4. **Term and Condition :**

- a) For the purpose of better co-ordination and smooth functioning, firm having registered offices, as per registration with the ICAI. in the areas nearer to our unit will be preferred.
- b) **Firms who have served in the capacity of cost auditor of the company in the past for 3 (three) or more years can apply for financial year 2014-15 only if 5 years have been elapsed from the last year of assignment held in the company.**
- c) **The tenure of appointment shall be at the sole discretion of the company. At present tenure of appointment is for a period of 3 (three) years. However, it is expressly stated that the said tenure is not to be construed as assured and the company reserves the right not to reappointment at its sole discretion without assigning any reason thereof.**
- d) Documentary evidences in respect of all the information provided above along with **annexure A** must be provided by applicant.
- e) The offer should be submitted strictly as per the terms & conditions laid down in the document.

The invitation of proposal can be submitted in physical form or in electronic form to following address:-

If submitted in physical form the documents must be duly sealed and signed are to be submitted to : **Head of Finance Cement Corporation of India limited Core -5 ,Scope complex, Lodhi Road New Delhi-3**. The envelope must be sealed and super- scribed with “**Invitation of proposed Appointment of Cost Auditor**”. If submitted through electronic form all the documents should be signed and scanned sequentially into one PDF file and e-mailed to finance_co@cementcorporation.co.in .

- f) The firms are required to submit their service tax registration number, PAN and firm registration with ICAI.
- g) The last date for receipt of the proposal is 01-05-2014. No proposal shall be entertained after this date.

- 5. Free guest house facility and fooding will be provided by the respective unit apart from local conveyance facility.

6. **Compliances /declarations by the firm on appointment :**

- a) The Audit firm must not sub –contract the work.
- b) The audit firm shall certify as under :-
 - i) Neither the firm nor its partner or Associates have any interest in the business of the company.
 - ii) Certificate of Independence.
 - iii) If the firm is appointed as Cost Auditor , it will not cross the limits specified under section 224(1-B) of the Companies Act,1956.
- c) The auditor / firm shall be free from any disqualification under section 233-B(5) or sub-section (3) or sub-section (4) of the section 226 of the companies Act1956. In addition to this, Audit firm must not be holding any assignment as Statutory Auditor or Internal Auditor of the corporation.

CEMENT CORPORATION OF INDIA LIMITED		
NEW DELHI		ANNEXURE A
SL.NO.	PARTICULAR	
1	NAME OF COST AUDIT FIRM	
2	REGISTRATION NUMBER OF THE COST AUDIT FIRM WITH THE ICAI	
3	PLACE FOR WHICH COST AUDIT IS APPLIED FOR	
4	PARTICULAR OF COST AUDIT FIRM I) Address of the Firm as registered with ICAI ii)Telephone number with STD code iii) E-mail address of the Firm iv) Pan no. of the Firm V) Service Tax Registration No. VI) Remuneration including out of pocket expenses	

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CEMENT CORPORATION OF INDIA LIMITED

NEW DELHI

EVOLVUTION OF COST AUDITORS / FIRMS FOR APPOINTMENT OF COST AUDIT FOR THE YEAR 2014-15				
SL.NO	PARAMETERS	DETAILS		
1	YEAR OF FIRM REGISTRATION WITH ICAI			
2	ADDRESS OF THE FIRM			
3	NAMES OF PARTNERS HOLDING CERTIFICATE OF PRACTICE- FCMA			
4	NAMES OF PARTNERS HOLDING CERTIFICATE OF PRACTICE- ACMA			
5	NAMES OF ARTICLE /PAID STAFF -QUALIFIED			
6	NAMES OF ARTICLE /PAID STAFF -SEMI-QUALIFIED			
7	LIST OUT 10 MAJOR COST AUDIT DONE IN LAST THREE YEARS			
8	LIST OUT COST AUDIT DONE IN PUBLIC SECTOR COMPANY IN LAST THREE YEARS OUT OF SL .NO. 7			
9	EXPERIENCE IN CEMENT COMPANY (GIVE THE NAMES OF THE UNITS)			
10	SPECIAL ACHIEVEMENTS IF ANY (OBSERVATION IN PAR)			

Note:-Documentary evidences in support of parameters mentioned above are required to be submitted otherwise your offer shall be rejected. Separate sheet may be attached as annexure, if required.

Date:

Place

Authorised
signature with seal
of the firm

