



**The Institute of Cost Accountants of India
Ahmedabad Chapter**

(Statutory Body under an Act of Parliament)

402-403, Shoppers Plaza Unit-III, 4th Floor,
Opp. Municipal Market, C. G. Road, Navrangpura,
Ahmedabad : 380 009
Tele : 079-2640 3616 / 2640 9561



TENDER DOCUMENT

MAINTENANCE AND UP-DATION WITH NEW LOOK OF EXISTING WEBSITE AND APP
AND DEVELOPMENT OF PAYMENT GATEWAY AND IOS APPLICATION

Last Date of Submission: 31.05.2025, up to 04.30 pm.



**THE INSTITUTE OF COST ACCOUNTANTS OF INDIA
AHMEDABAD CHAPTER**

4th Floor, 402-403, Shoppers Plaza Unit-III,
Opp. Municipal Market, C. G. Road, Navrangpura,
Ahmedabad - 380 009



**The Institute of Cost Accountants of India
Ahmedabad Chapter**

(Statutory Body under an Act of Parliament)

402-403, Shoppers Plaza Unit-III, 4th Floor,
Opp. Municipal Market, C. G. Road, Navrangpura,
Ahmedabad : 380 009
Tele : 079-2640 3616 / 2640 9561



Date: 15/04/2025

Notice for Bids/Tender

The Institution of Cost Accountants of India – Ahmedabad Chapter, 402-403, Shoppers Plaza Unit –III, 4th Floor, Opp. Municipal Market, C .G. Road, Navrangpura, Ahmedabad - 300 009.

Request for proposal for

ICMAI Ahmedabad Chapter invite proposal in sealed cover (Technical and Financial Bid)

from established, reputed and reliable service providers.

Last date of Bid submission –31/05/2025

ICMAI Ahmedabad Chapter was established in 1966 with the objectives of promoting, regulating and developing the profession of Cost Accountancy as per the guidelines of our Institute (ICMAI). Our institute is set up by an Act of Parliament to develop and regulate the profession of Cost Accountancy in the country.

**CMA Mitesh Prajapati
Hon. Secretary
ICMAI – Ahmedabad Chapter**



**The Institute of Cost Accountants of India
Ahmedabad Chapter**

(Statutory Body under an Act of Parliament)

402-403, Shoppers Plaza Unit-III, 4th Floor,
Opp. Municipal Market, C. G. Road, Navrangpura,
Ahmedabad : 380 009
Tele : 079-2640 3616 / 2640 9561



Sub: Inviting bids/Tender for Maintenance and up-dation with new look of existing Website and App. and Development of Payment Gateway and IOS application

Notice for inviting bids/Tender for Website maintenance and Development of payment gateway and IOS application work. The bid /Tender is to be submitted for the scope of work given to the Annexure – 1.

The bid/Tender should be submitted in separate sealed envelopes super-scribed

As **“Quotation for Maintenance and up-dation with new look of existing Website and App. and Development of Payment Gateway and IOS application” May 2025** and shall reach to Ahmedabad Chapter’s office on or **before Saturday 31st May’2025 latest by 15:00 Hrs** at the following address:-

To,

The Secretary
ICMAI - CMA Ahmedabad Chapter,
4th Floor, 402-403, Shoppers Plaza Unit-III, Opp. Municipal Market,
C. G. Road, Navrangpura,
Ahmedabad - 380 009



**The Institute of Cost Accountants of India
Ahmedabad Chapter**

(Statutory Body under an Act of Parliament)

402-403, Shoppers Plaza Unit-III, 4th Floor,
Opp. Municipal Market, C. G. Road, Navrangpura,
Ahmedabad : 380 009
Tele : 079-2640 3616 / 2640 9561



Terms and Conditions:

1. The Bid/Tender document should be duly signed, stamped and sealed in all pages.
2. The Bid /Tender shall contain no erasures or overwriting except as necessary to correct errors made by the Bidder, in which case, such corrections shall be initialled and stamped by the person or persons signing the Bid /Tender in original.
3. Bids/Tender must be kept valid for a minimum period of 30 days from 31st May'2025.
4. ICAI - CMA Ahmedabad Chapter takes **no responsibility** for delays, loss or non- receipt of tender documents or any letters sent by post either way and also reserve the right to reject any offer in part or full without assigning any reasons thereof.
5. ICAI - CMA Ahmedabad Chapter reserves the right to accept or reject any tender including the lowest one, in part or full, without assigning any reason whatsoever.
6. Any clarification required regarding the Request for Proposal may be obtained from any of the following persons or form Chapter's office "**ICMAI-CMA Ahmedabad Chapter, 4th Floor, 402-403, Shoppers Plaza Unit-III, Opp. Municipal Market, C. G. Road, Navrangpura, Ahmedabad - 380 009**" before submission of the Proposal.

Sr.	Name	Mobile No.	Email ID
1	Uttam Bhandari	98243 66511	uttambhandari@hotmail.com
2	Mitesh Prajapati	94284 80333	mitesh.prajapati3008@gmail.com
3	Bhavesh Ramchandani	99743 49490	cmaramb.g@gmail.com



**The Institute of Cost Accountants of India
Ahmedabad Chapter**

(Statutory Body under an Act of Parliament)

402-403, Shoppers Plaza Unit-III, 4th Floor,
Opp. Municipal Market, C. G. Road, Navrangpura,
Ahmedabad : 380 009
Tele : 079-2640 3616 / 2640 9561



7. Refer Annexure – II for Technical Bid and Annexure – III Financial Bid.
8. The Contract is to commence from the date of signing the Contract with the Agency and shall continue initially for a period of **Two years** unless it is curtailed or terminated by the Institute owing to deficiency of service, substandard quality, breach of contract, reduction or cessation of the requirement of work. If the Institute is satisfied with the performance of the Agency, the contract may be extended for another **two years** with the terms & conditions as may be mutually agreed. The Agency should hand over all the documents /data in whatever format pertaining to the Institute upon completion / termination of the contract.
9. All the conditions are as per General Finance Rules.

Existing Details of Website and Application :

- **<http://icmaiahmedabad.in/>**
- Technology/language used in the frontend and backend of the Website :
Asp.net, C#, .Net Web Api, Sql Server
- Technology /Language used in Android applications Android: **Native, Java, database: sqlite**
- Name of Android Base Application : **CMA Ahmedabad Chapter**
- Validity and space : **5 GB with 1 Year domain validity**



**The Institute of Cost Accountants of India
Ahmedabad Chapter**

(Statutory Body under an Act of Parliament)

402-403, Shoppers Plaza Unit-III, 4th Floor,
Opp. Municipal Market, C. G. Road, Navrangpura,
Ahmedabad : 380 009
Tele : 079-2640 3616 / 2640 9561



Instructions:

1. All interested vendor must have to attend the Pre-Bid Meeting. For registration in pre bid meeting interested vendors must have to registered Name, Contact No and email ID to Ahmedabad@icmai.in with subject as **“Tender : Interest : Website and Mobile”**. on or before 22nd May’2025 **to get the pre bid meeting details**. Last date for seeking clarification over phone, mail or in person shall be, 31st May’2025.
2. Last date to submit the Technical and Financial Bid 22nd May’2025 on or before 5:00 PM through sealed envelope only with subject **“Tender for Website and App Maintenance and Development of Payment Gateway and IOS application”**
3. **Vendor must be located at Ahmedabad only.**



**The Institute of Cost Accountants of India
Ahmedabad Chapter**

(Statutory Body under an Act of Parliament)

402-403, Shoppers Plaza Unit-III, 4th Floor,
Opp. Municipal Market, C. G. Road, Navrangpura,
Ahmedabad : 380 009
Tele : 079-2640 3616 / 2640 9561



Annexure – I: Scope of Work

1. Fully refurbishing of Website with new look and add new pages as requested like
Job Portal, live chat, etc.
2. Making some portion dynamic and giving us (Ahmedabad Chapter) direct access to Control website
3. Create and Maintain Payment gateway on Website and Application
4. Minor changes in android application
5. Enabling push notification and other pages in line with Website
6. Making clone of android application into IOS Application
7. Regularly updating of website as and when required
8. Maintenance to email ids through <http://icmaiahmedabad.in/> server



**The Institute of Cost Accountants of India
Ahmedabad Chapter**

(Statutory Body under an Act of Parliament)

402-403, Shoppers Plaza Unit-III, 4th Floor,
Opp. Municipal Market, C. G. Road, Navrangpura,
Ahmedabad : 380 009
Tele : 079-2640 3616 / 2640 9561



Annexure – 2: Technical Bid

1. Name of Company
2. Address of Company
3. Year of Establishment
4. No of Employees as on 1st April, 2025 (On Roll Employee)
5. List of Eminent Clients
6. Work profile / name of website developed so far
7. No of Year(s) of Experienced for Website Development
8. No of Year(s) of Experienced for Mobile Application (Android) Development
9. No of Year(s) of Experienced for Mobile Application (iOS) Development
10. Date of Completion of following Scope :
 - a. Fully refurbishing of Website :
 - b. Android Application with Push Notification:
 - c. iOS Application with Push Notification:
 - d. Payment Gateway :



**The Institute of Cost Accountants of India
Ahmedabad Chapter**

(Statutory Body under an Act of Parliament)

402-403, Shoppers Plaza Unit-III, 4th Floor,
Opp. Municipal Market, C. G. Road, Navrangpura,
Ahmedabad : 380 009
Tele : 079-2640 3616 / 2640 9561



Annexure – III: Financial Bid

1. Fully refurbishing of Website with new look and add new pages as requested like Job Portal, live chat, etc.
2. Updating Android Application
3. Making clone of android application into IOS Application
4. Create and Maintain Payment gateway on Website and Application
5. AMC of Website and Android & iOS applications
6. Increase in per GB Space will be done as and when required,



**The Institute of Cost Accountants of India
Ahmedabad Chapter**

(Statutory Body under an Act of Parliament)

402-403, Shoppers Plaza Unit-III, 4th Floor,
Opp. Municipal Market, C. G. Road, Navrangpura,
Ahmedabad : 380 009
Tele : 079-2640 3616 / 2640 9561



Note:

- Please specify the charges excluding GST
- No addition charges will be paid to vendor
- Payment of point from 1 to 4 of Price Bid will be done after their satisfactory completion and AMC will be paid quarterly basis. Point 6 and 7 as and when required.
- Bidder shall not be allowed to submit more than one Bid.
- Consortium is not allowed.
- Financial Bid of only those Bidders who are technically Qualified shall be evaluated.
- The agreement can be terminated by either party giving three months' notice in advance.
- Bidders need to submit following documents
- [a] covering letter.
- [b] Technical Bid along with profile of the firm.
- [c] Financial Bid.
- Bid and all correspondence should be in English language.
- Selected Bidder :- service provider shall perform the services and carry out their obligations under the contract with due diligence and efficiently. The services provider shall always support and safeguard the interests of ICAI-Ahmedabad Chapter in any dealings with the third party.



**The Institute of Cost Accountants of India
Ahmedabad Chapter**

(Statutory Body under an Act of Parliament)

402-403, Shoppers Plaza Unit-III, 4th Floor,
Opp. Municipal Market, C. G. Road, Navrangpura,
Ahmedabad : 380 009
Tele : 079-2640 3616 / 2640 9561



- Upon termination of the contract, the work undertaken by the service provider shall become the property of ICMAI-Ahmedabad Chapter and all rights shall vests in the Ahmedabad Chapter.
- All disputes between the parties pertaining to the contract shall be subject to jurisdiction of the competent courts of Ahmedabad only.
- All payments will be made after deduction of TDS /TCS etc.
- If you need any clarify, please discuss on pre bid meeting.
- **Please note that primary qualification of this tender is attendance in pre bid meeting.**