



**THE INSTITUTE OF  
COST ACCOUNTANTS OF INDIA**  
(STATUTORY BODY UNDER AN ACT OF PARLIAMENT)  
**CMA BHAWAN**  
12, SUDDER STREET, KOLKATA – 700 016.

Telephones : +91-33- 2252-1031/1034/1035  
+ 91-33-2252-1602/1492/1619  
+ 91-33- 2252-7143/7373/2204  
Fax : +91-33-2252-7993  
+91-33-2252-1026  
+91-33-2252-1723  
Website : www.icmai.in

Ref. No. : G/128/02/2022

February 6, 2022

**OFFICE ORDER NO. 59/2021-22**

**Preventive measures to contain the spread of Novel Coronavirus (COVID-19) –  
Attendance in the offices of the Institute**

In line with the Office Memorandum on the subject dated February 6, 2022 issued by the Department of Personnel and Training, Ministry of Personnel, Public Grievances and Pensions, Government of India, officers/employees/outsourced/contractual personnel of the Institute working at Headquarters, Delhi Office, Centres of Excellence, Regional Councils, Chapters, Extension Centres, CMA Support Centres, ROCCs, offices of the IPA, RVO, AAT & MARF at all levels are hereby advised **to attend the office on regular basis w.e.f. 7<sup>th</sup> February 2022 without any exemption.**

The employees, while attending the office, are advised to strictly follow the Covid protocol as prescribed by the authorities.

The above will be subject to the guidelines issued by the concerned State Government / Local Authority.

**CMA Kaushik Banerjee**  
Secretary

Encl.: OM dated February 6, 2022 issued by the DoPT

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1. President's Office.
2. Vice-President's Office.
3. Secretary's Office at the Headquarters & Delhi Office.
4. All Heads of Directorates/Departments at the Headquarters and Delhi Office.
5. All Regional Councils and the Chapters of the Institute of Cost Accountants of India.
6. All the Centres of Excellence, Extension Centres, CMA Support Centres & ROCCs of the Institute of Cost Accountants of India.
7. Offices of the IPA, RVO, AAT & MARF.
8. IT Department for uploading on the website of the Institute.
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**Copy to:**

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All Council Members, The Institute of Cost Accountants of India.

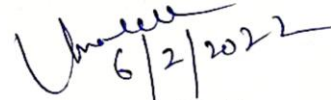
F. No. 11013/9/2014-Estt.A-III  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel & Training

North Block, New Delhi – 110001  
Dated the 6<sup>th</sup> February, 2022

**OFFICE MEMORANDUM**

Subject: Preventive measures to contain the spread of Novel Coronavirus (COVID-19) –  
Attendance of Central Government officials regarding

The undersigned is directed to refer to this Department's OMs of even no. dated 03.01.2022 and 31.01.2022 on the above mentioned subject and to state that, in view of decline in the number of COVID cases and positivity rate, it has been decided that employees at all levels, without any exemption, shall attend office on regular basis with effect from 7<sup>th</sup> February, 2022. Heads of Department shall also ensure that employees wear masks at all times and continue to follow covid-appropriate behaviors strictly.

  
6/2/2022

(Umesh Kumar Bhatia)

Deputy Secretary to the Govt. of India

To

1. All the Ministries/ Department, Government of India
2. PMO/ Cabinet Secretariat
3. PS to Hon'ble MoS (PP)
4. PSO to Secretary (Personnel)
5. Sr. Tech. Director, NIC, DoPT – for uploading